

Emergency Preparedness Travel Checklist

General Home Preparation

- ☐ Water plants
- ☐ Dial your thermostat up or down to match the temperature of the season
- ☐ Arrange for pet care at a kennel or in your home
- ☐ _____

Security

- ☐ Lock all windows and doors securely and remove any keys hidden outside the house
- ☐ Tell neighbors that you'll be away and how they can reach you in an emergency
- ☐ Close blinds and curtains
- ☐ _____

Kitchen

- ☐ Store food in your freezer to prevent having to run to the grocery store as soon as you return home
- ☐ Remove perishable items from your refrigerator
- ☐ Empty all waste baskets & run the garbage disposal to eliminate the possibility of unpleasant odors
- ☐ Wash the dishes (You'll be sorry when you come back if you forget this!)
- ☐ _____

Getting your car ready (if taking personal vehicle)

- ☐ Check your spare tire and jack to ensure they are both in working order
- ☐ Check oil level, tire pressure and coolant level as well as all other fluid levels
- ☐ Pack a first-aid kit into the trunk
- ☐ Put a pen and paper in your car to track mileage and travel locations
- ☐ _____

Personal preparation

- ☐ Pick up cash, change and traveler's checks at the bank (enough to pay for meals etc... if necessary)
- ☐ Pay the rent and other bills. If you'll be gone for an extended period of time, arrange for a friend or relative to pay the bills
- ☐ Wash clothes that you're not packing so that you'll have a clean set of clothes at home when you return from your trip
- ☐ Bring comfortable, yet professional clothing
- ☐ DON'T FORGET YOUR HYGIENE KITS AND MEDICATIONS
- ☐ Pack 9 days worth of clothes (or 2 days longer than anticipated operation length)
- ☐ _____

Sanity Savers

- ☐ Bring a book or something to occupy your downtime
- ☐ Bring a journal – document the wonderful experience of EP Travel
- ☐ _____

Miscellaneous

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____